



GREEN AREA WATER & SANITARY AUTHORITY

Water Leak Credit Request



Per Green Area Water & Sanitary Authority Water Service Ordinance #2000-3-1, customers are responsible for all water consumption on the customer side of the water meter. As such, consumption charges for water leaks that originate on the customer side of the water meter are the responsibility of the customer.

However, to provide assistance and promote goodwill, the Authority may consider crediting a water utility customer's account per policy noted in Ordinance #2000-3-1 (rental tenants not eligible for credit). For credit consideration, the water customer account holder **must complete Section 1 below**:

SECTION 1 - TO BE COMPLETED BY THE CUSTOMER

UTILITY CUSTOMER INFORMATION

(Please type or print clearly)

Customer Name:

SHARON DEUPSER

Service Address:

929 Callahan Dr
Roseburg, OR

Daytime Phone:

541-817-4231

Account Number:

7575000

REPAIR DATE

LEAK REPAIR RECEIPTS - PLEASE ATTACH

Date Leak Repaired:

7/24/2026

☒ Attached

Brief Description of Leak Failure and Repair:

Leak on Irrigation Line

I certify that I am the account holder and that the leak has been repaired. I request that Green Area Water & Sanitary Authority consider my request for a water leak credit.

Customer Signature

Sharon Deupser

Date

7-27-26

SECTION 2 - TO BE COMPLETED BY AUTHORITY BILLING DEPT

Date Form Received:

7/27/26

Meter Read Date to use for
Water Leak Credit Evaluation:

7/10 + 8/10/26

If Credit Granted, Utility Bill Anticipated
to Show the Credit Amount:

Estimated leak period based on consumption history (attach service history):

6/15 - 7/24

Estimated normal billing during leak period:

83.05

Leak month billing:

274.00

Past average normal billing in same billing cycle (or est avg billing if less than 1 yr of svc):

(83.05)

(NOTE: if estimating average consumption, attach calculation documentation)

Estimated leak billing of the leak billing period divided by 2=

$190.95 / 2 = 95.47$

Leak gallons vs. normal usage gallons:

80,000 vs. 32,000

Calculated water leak credit amount:

95.47

Reviewer's Initials:

DC

Approver's Initials:

☐

Credit Granted

☐

Credit Denied

If Leak Credit Granted:

Date Applied:

Initials:

WORK VOUCHER

Customer/Contact Info: Sharon Neupser
 Site Address: 929 Callahan Drive Rosburg
 Description of Work:

Found a crack in a 1" tee for the mitigation cutout and replaced the damaged Tee

JOB NUMBER

DATE 7/24/26



**US WEST
ELECTRIC**

Go West! You'll Be Glad You Did!

1390 N. Old Pacific Hwy/PO Box 1020
 Myrtle Creek, Oregon 97457

541-863-6969

Job Complete

☒ YES ☐ NO

Date of Completion: 7/24/26

Bill to Customer

Billing Address

MATERIALS/EQUIPMENT

☐ PLEASE CHECK IF NO MATERIALS WERE USED

☐ From Van Stock

☐ Minor Label #:

☐ Electrical Permit #:

☐ Per-diem/Travel pay

Quantity	Van or Vendor/PO #	PRICE	PER	TOTAL
1'	1" PVC			\$ 2.00
1	1" sch 80 union			\$ 14.30
1	1" Tee			\$ 2.35
1	1" 90			\$ 3.90
				\$
				\$
				\$
				\$

TOTAL MATERIALS

LABOR

EMPLOYEE/NUMBER	Date	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	SUNDAY	TOTAL HOURS	RATE / HOUR	AMOUNT
SCOTT									1.5	116	174

TOTAL LABOR

174⁰⁰

Additional Notes:

I HEREBY AUTHORIZE THE ABOVE WAS PERFORMED OR TO BE PERFORMED AND AGREE TO THE TERMS AND CONDITIONS OF US WEST ELECTRIC.

MATERIAL TOTAL

22.55

LABOR TOTAL

174⁰⁰

PERMIT

PER-DIEM/TRAVEL

OTHER

JOB TOTAL

\$196.55

Electrician
Signature

[Signature]

PRINT NAME

SCOTT PATIBONE

DATE

7/24/26

Customer
Signature

[Signature]

PRINT NAME

DATE

MINUTES OF THE GREEN AREA WATER & SANITARY AUTHORITY
BOARD OF DIRECTORS MEETING
September 10, 2026

BOARD DIRECTORS PRESENT:

Tracey Parker, Chair
Brenda Kingry, Treasurer
Joshua James

BOARD DIRECTORS ABSENT:

Carolyn White
Steve Lusch, Secretary

GAWSA STAFF PRESENT:

David Campos, General Manager
Alan Paulson, Operations Manager
Shannon Miller, Collection System Supervisor

ALSO PRESENT:

Chris Sherlock, Wastewater Treatment Plant Superintendent

Board Chairperson Tracey Parker called the meeting to order at 5:01pm.

Consent Agenda

The Board reviewed and considered five leak adjustment credit requests. A short discussion took place regarding the approval thresholds in general. After review, Director Josh James made a motion to approve the following leak adjustment credits:

Craig Muir, \$37.05
Dawna Evans, \$50.00
Judy Noland, \$50.00
Robert Shores, \$139.65
Rhonda Richardson, \$270.75

Director Brenda Kingry seconded the motion. The motion carried unanimously.

Consideration of Minutes and Accounts Payable

Director Kingry made a motion to approve the August regular board meeting minutes and accounts payable. Director James seconded the motion. The motion carried unanimously.

General Manager's Report

General Manager David Campos provided the Board with an update on the water rights transfer. The State issued a response to Dyer Engineers' water right examiner. The response basically stated that mitigation could offset the potential habitat loss, but no direction was given as to what extent of mitigation would be necessary. We will continue to research this further and look for options.

MINUTES OF THE GREEN AREA WATER & SANITARY AUTHORITY
BOARD OF DIRECTORS MEETING
September 10, 2026

David informed the Board that he met with the Wastewater Treatment Plant Committee to discuss new proposed salary scales. David was not provided with the scales prior to the meeting, and the need for the meeting arose after disagreement between plant staff and Winston City management. David is currently reviewing the salary scales and will meet with the committee.

David stated that the first month of using robocall to send notifications to delinquent customers went very well. The office saw a faster turnaround of payments. The robocall system was also used to notify affected customers when we had the last water main break.

David stated the Green Family Housing architect asked Shannon about possible deferral of system development charges for the new apartment complex. We decided to offer payment deferral through construction, so payment of SDC's will be required to receive certificate of occupancy from Douglas County.

Operations Report

Alan Paulson delivered the report on water and sanitary operations. Alan stated that a transducer was replaced at the Oak Creek sewer pump station. Alan reported that Shannon made the trip to Texas to inspect the Vac Truck as discussed at the August meeting. There were some issues with the truck, and Shannon provided more detail on the truck. Shannon stated that he is on the fence with the truck. The truck itself is in great condition, but the vac and hydro equipment systems were not working and need repair. The dealer agreed to fix everything on the truck and have it in operating condition. Shannon will monitor the status of the truck.

Alan stated that the Authority recently had some substantial main breaks within a close time frame. Alan added that the only similarities between the breaks was that the pipe was C-900.

Alan informed the Board that GAWSA had not received any plans for the Green Family Housing project, but we were receiving inquiries from contractors who were potentially bidding for the project. Alan requested a copy of the plans, which included a GAWSA-owned 12-inch line routed through the property and three one-inch meters. Alan reached out to the developer with GAWSA-approved requirements, so they are revising plans now.

Wastewater Treatment Plant Report

Chris Sherlock provided an update on the siphon project, stating that the contractor pierced the main drain line for the plant that goes back to the wet well, which is also fed by Landers. They are now bypass pumping until boring is complete.

There being no further business before the Board, director Kingry made a motion to adjourn the meeting. Director James seconded the motion. The motion carried unanimously and the meeting adjourned at 5:32pm.

Board Member

Tracey Parker, Board Chair

MINUTES, SEPTEMBER 2026 GAWSA BOARD MEETING

Green Area Water & Sanitary Authority
GAWSA Expense Detail
September 2026

Type	Date	Num	Name	Memo	Debit	Credit	Balance
506-1 · Health Ins Benefits- WA							
Check	09/10/2026	12623	SDIS	October health and supplemental insurance premiums	5,131.28		5,131.28
Total 506-1 · Health Ins Benefits- WA					5,131.28	0.00	5,131.28
506-2 · Health Ins Benefits - SA							
Check	09/10/2026	12623	SDIS	October health and supplemental insurance premiums	5,131.28		5,131.28
Total 506-2 · Health Ins Benefits - SA					5,131.28	0.00	5,131.28
515-1 · Office Supplies - WA							
Check	09/10/2026	12600	CANON FINANCIAL SERVICES, INC.	Inv #43711889 / Office copier lease pmt Aug + usage July	67.69		67.69
Check	09/30/2026	12636	AMAZON CAPITAL SERVICES, INC.	Inv #13RP-79WM-7KFF / dum dum pops, first aid supplies, coffee stirrer sticks	21.43		89.12
Total 515-1 · Office Supplies - WA					89.12	0.00	89.12
515-2 · Office Supplies - SA							
Check	09/10/2026	12600	CANON FINANCIAL SERVICES, INC.	Inv #43711889 / Office copier lease pmt Aug + usage July	67.70		67.70
Check	09/10/2026	12601	CANON SOLUTIONS AMERICA, INC.	Inv #6017158649 / Sewer ops copier maint 7/27 - 8/26	10.33		78.03
Check	09/30/2026	12636	AMAZON CAPITAL SERVICES, INC.	Inv #13RP-79WM-7KFF / dum dum pops, first aid supplies, coffee stirrer sticks	21.47		99.50
Check	09/30/2026	12636	AMAZON CAPITAL SERVICES, INC.	Inv #1MGT-VFV6-GW3D / coffee pods	124.15		223.65
Total 515-2 · Office Supplies - SA					223.65	0.00	223.65
516-1 · Communication & IT							
Check	09/10/2026	12604	DOUGLAS FAST NET	GAWSA South phone/fax/internet - September	144.15		144.15
Check	09/10/2026	12624	SYSTECH CONSULTING, LLC	Inv #27443 / Managed Service Plan	559.50		703.65
Paycheck	09/30/2026	DD2670	Campos, David M	Direct Deposit	50.00		753.65
Total 516-1 · Communication & IT					753.65	0.00	753.65
516-2 · Communication & IT - S							
Check	09/10/2026	12604	DOUGLAS FAST NET	GAWSA North phone/fax/internet - September	287.72		287.72
Check	09/10/2026	12624	SYSTECH CONSULTING, LLC	Inv #27443 / Managed Service Plan	559.50		847.22
Total 516-2 · Communication & IT - S					847.22	0.00	847.22
517-1 · Utilities- WA							
Check	09/02/2026	12596	AVISTA UTILITIES	Natural gas service GAWSA north/south offices 7/23 - 8/21	26.49		26.49
Check	09/02/2026	12598	PACIFIC POWER	GAWSA offices North/South electricity 7/1 - 8/3	325.49		351.98
Total 517-1 · Utilities- WA					351.98	0.00	351.98
517-2 · Utilities- SA							
Check	09/02/2026	12596	AVISTA UTILITIES	Natural gas service GAWSA north/south offices 7/23 - 8/21	26.49		26.49
Check	09/02/2026	12598	PACIFIC POWER	GAWSA offices North/South electricity 7/1 - 8/3	325.51		352.00
Total 517-2 · Utilities- SA					352.00	0.00	352.00
518-1 · R & M Office - WA							
Check	09/10/2026	12606	EXODUS PEST CONTROL	Inv #86262 / GAWSA South pest control Aug	16.50		16.50
Check	09/10/2026	12612	MASTERCARE CLEANING CO, INC.	Inv #20655-J / Janitorial service - August	190.00		206.50
Check	09/10/2026	12617	OREGON LINEN	Inv #1424435 / Rug service 8/25 - office	23.19		229.69
Check	09/10/2026	12622	STAPEL PEST SOLUTIONS	Inv #57310 / August pest control - GAWSA North	22.50		252.19
Check	09/17/2026	12632	OREGON LINEN	Inv #1429626 / Rug service 9/8 - office	23.19		275.38
Total 518-1 · R & M Office - WA					275.38	0.00	275.38
518-2 · R & M Office - SA							
Check	09/10/2026	12606	EXODUS PEST CONTROL	Inv #86262 / GAWSA South pest control Aug	16.50		16.50
Check	09/10/2026	12612	MASTERCARE CLEANING CO, INC.	Inv #20655-J / Janitorial service - August	190.00		206.50
Check	09/10/2026	12617	OREGON LINEN	Inv #1424435 / Rug service 8/25 - office	23.19		229.69
Check	09/10/2026	12622	STAPEL PEST SOLUTIONS	Inv #57310 / August pest control - GAWSA North	22.50		252.19
Check	09/17/2026	12632	OREGON LINEN	Inv #1429626 / Rug service 9/8 - office	23.19		275.38
Total 518-2 · R & M Office - SA					275.38	0.00	275.38

Green Area Water & Sanitary Authority
GAWSA Expense Detail
September 2026

Type	Date	Num	Name	Memo	Debit	Credit	Balance
522-1 · Travel & Training - WA							
Check	09/17/2026	12633	SHIRTCLIFF OIL CO.	Inv #CL47027 / admin vehicle fuel 8/16 - 8/31	17.90		17.90
Total 522-1 · Travel & Training - WA					17.90	0.00	17.90
522-2 · Travel & Training - SA							
Check	09/17/2026	12633	SHIRTCLIFF OIL CO.	Inv #CL47027 / admin vehicle fuel 8/16 - 8/31	17.90		17.90
Total 522-2 · Travel & Training - SA					17.90	0.00	17.90
525-1 · Misc. Expense - WA							
Check	09/10/2026	12609	TASHA GILL2	Ray's Food - Reimburse for post-water leak drinks and donuts	71.86		71.86
Total 525-1 · Misc. Expense - WA					71.86	0.00	71.86
526-2 · Rental Property Maintenance							
Check	09/02/2026	12598	PACIFIC POWER	Holgate rental electricity 7/2 - 8/4	2,210.80		2,210.80
Check	09/02/2026	12598	PACIFIC POWER	Harmony rental electricity 7/2 - 8/4	26.95		2,237.75
Total 526-2 · Rental Property Maintenance					2,237.75	0.00	2,237.75
532-1 · IVR System Costs - WA							
Check	09/02/2026	12597	CONTINENTAL UTILITY SOLUTIONS, INC.	Inv #T17963 / IVR maintenance Aug & tx fees July	47.60		47.60
Total 532-1 · IVR System Costs - WA					47.60	0.00	47.60
532-2 · IVR System Costs - SA							
Check	09/02/2026	12597	CONTINENTAL UTILITY SOLUTIONS, INC.	Inv #T17963 / IVR maintenance Aug & tx fees July	47.60		47.60
Total 532-2 · IVR System Costs - SA					47.60	0.00	47.60
533-1 · Merchant Service Fees - WA							
Check	09/02/2026	12597	CONTINENTAL UTILITY SOLUTIONS, INC.	Inv #T18022 / merchant service fees July	1,464.38		1,464.38
Total 533-1 · Merchant Service Fees - WA					1,464.38	0.00	1,464.38
533-2 · Merchant Service Fees - SA							
Check	09/02/2026	12597	CONTINENTAL UTILITY SOLUTIONS, INC.	Inv #T18022 / merchant service fees July	1,464.38		1,464.38
Total 533-2 · Merchant Service Fees - SA					1,464.38	0.00	1,464.38
535-1 · Contract Services - Meter Reads							
Check	09/10/2026	12613	METERREADERS, LLC	Inv #12498 / August meter readings	3,366.30		3,366.30
Total 535-1 · Contract Services - Meter Reads					3,366.30	0.00	3,366.30
606-1 · Health Ins. Benefits - WO							
Check	09/10/2026	12623	SDIS	October health and supplemental insurance premiums	13,676.52		13,676.52
Total 606-1 · Health Ins. Benefits - WO					13,676.52	0.00	13,676.52
606-2 · Health Ins. Benefits - SO							
Check	09/10/2026	12623	SDIS	October health and supplemental insurance premiums	6,562.60		6,562.60
Total 606-2 · Health Ins. Benefits - SO					6,562.60	0.00	6,562.60
610-1 · Vehicle/Equipment O & M - WO							
Check	09/10/2026	12602	CHUCK SWARM & FAMILY AUTO REPAIR	Inv #33062 / PO 19175 / oil service, air filter 2016 Chevy pickup	107.47		107.47
Check	09/10/2026	12605	DOUGLAS CO. FARMERS CO-OP	Inv #79905,79906 / PO 19161 / pintle hitch for dump truck	143.68		251.15
Check	09/10/2026	12608	FLURY SUPPLY	Inv #0123 / PO 19188 / hose and fittings for 2" trash pump	146.85		398.00
Check	09/17/2026	12633	SHIRTCLIFF OIL CO.	Inv #CL46640 / trucks and equipment fuel 8/1 - 8/15	606.57		1,004.57
Check	09/17/2026	12633	SHIRTCLIFF OIL CO.	Inv #CL46640 / trucks and equipment fuel 8/1 - 8/15	64.44		1,069.01
Check	09/17/2026	12633	SHIRTCLIFF OIL CO.	Inv #CL47027 / trucks and equipment fuel 8/16 - 8/31	608.30		1,677.31
Total 610-1 · Vehicle/Equipment O & M - WO					1,677.31	0.00	1,677.31

Green Area Water & Sanitary Authority
GAWSA Expense Detail
September 2026

Type	Date	Num	Name	Memo	Debit	Credit	Balance
610-2 · Vehicle/Equipment O & M - SO							
Check	09/17/2026	12633	SHIRTCLIFF OIL CO.	Inv #CL47027 / trucks and equipment fuel 8/16 - 8/31	457.67		457.67
Total 610-2 · Vehicle/Equipment O & M - SO					457.67	0.00	457.67
611-1 · Dues/Fees/Subscriptions- WO							
Check	09/10/2026	12616	ONE CALL CONCEPTS, INC.	Inv #6080712 / August locate tickets	28.44		28.44
Total 611-1 · Dues/Fees/Subscriptions- WO					28.44	0.00	28.44
611-2 · Dues/Fees/Subscriptions- SO							
Check	09/10/2026	12616	ONE CALL CONCEPTS, INC.	Inv #6080712 / August locate tickets	28.44		28.44
Total 611-2 · Dues/Fees/Subscriptions- SO					28.44	0.00	28.44
612-1 · Communication & IT - Ops							
Check	09/10/2026	12604	DOUGLAS FAST NET	Carnes shop internet - September	86.39		86.39
Check	09/10/2026	12604	DOUGLAS FAST NET	WTP phone/fax/internet/alarm line - September	133.87		220.26
Check	09/10/2026	12625	VERIZON WIRELESS	Inv #6151478362 / tablet line	47.60		267.86
Paycheck	09/30/2026	DD2671	Carlson, Trev W	Direct Deposit	50.00		317.86
Paycheck	09/30/2026	DD2675	Hope, Will T	Direct Deposit	50.00		367.86
Paycheck	09/30/2026	DD2676	Manson, Joshua T.	Direct Deposit	50.00		417.86
Paycheck	09/30/2026	DD2678	Paulson, Alan D.	Direct Deposit	50.00		467.86
Paycheck	09/30/2026	DD2679	Radford, Daniel L.	Direct Deposit	50.00		517.86
Paycheck	09/30/2026	DD2681	Wolford, Jeremy J.	Direct Deposit	50.00		567.86
Total 612-1 · Communication & IT - Ops					567.86	0.00	567.86
612-2 · Communication & IT - SO							
Check	09/10/2026	12625	VERIZON WIRELESS	Inv #6151478362 / second tablet line	22.60		22.60
Paycheck	09/30/2026	DD2672	Chasteen, Matthew S.	Direct Deposit	50.00		72.60
Paycheck	09/30/2026	DD2677	Miller, Shannon L.	Direct Deposit	50.00		122.60
Total 612-2 · Communication & IT - SO					122.60	0.00	122.60
613-2 · Travel & Training - SO							
Check	09/10/2026	12615	SHANNON MILLER	PO 19166 / Reimburse for meals/rental car - TX trip vac truck	243.23		243.23
Total 613-2 · Travel & Training - SO					243.23	0.00	243.23
614-1 · Safety Equipment - WO							
Check	09/17/2026	12631	AMAZON CAPITAL SERVICES, INC.	Inv # 1LXJ-MQQD-3H4T / rechargeable LED headlamps for crew	119.95		119.95
Total 614-1 · Safety Equipment - WO					119.95	0.00	119.95
614-2 · Safety Equipment - SO							
Check	09/17/2026	12631	AMAZON CAPITAL SERVICES, INC.	Inv # 1LXJ-MQQD-3H4T / rechargeable LED headlamps for crew	119.95		119.95
Total 614-2 · Safety Equipment - SO					119.95	0.00	119.95
615-1 · Misc Expense - WO							
Check	09/17/2026	12631	AMAZON CAPITAL SERVICES, INC.	Inv #1RG7-VMGV-MPP9 / car wash brush kit	7.19		7.19
Total 615-1 · Misc Expense - WO					7.19	0.00	7.19
615-2 · Misc Expense - SO							
Check	09/17/2026	12631	AMAZON CAPITAL SERVICES, INC.	Inv #1RG7-VMGV-MPP9 / car wash brush kit	7.19		7.19
Check	09/30/2026	12636	AMAZON CAPITAL SERVICES, INC.	Inv #13RP-79WM-7KFF / 12 volt batteries	10.20		17.39
Total 615-2 · Misc Expense - SO					17.39	0.00	17.39
620-1 · R & M Water Distribution							
Check	09/10/2026	12614	MIGNOLA FARMS	Inv # 6895 / PO 19180 / 6yd of 2" rock for landscape repair - leaks	408.00		408.00
Total 620-1 · R & M Water Distribution					408.00	0.00	408.00

Green Area Water & Sanitary Authority
GAWSA Expense Detail
September 2026

Type	Date	Num	Name	Memo	Debit	Credit	Balance
621-1 · R & M - Dist Shop							
Check	09/17/2026	12635	Carnes Road Site	Inv #357771 / Carnes Rd. shop 200G dumpster	101.79		101.79
Total 621-1 · R & M - Dist Shop					101.79	0.00	101.79
622-1 · Tools & Supplies - Distribution							
Check	09/10/2026	12605	DOUGLAS CO. FARMERS CO-OP	Inv #79784 / PO 19157 / supplies for fence repair	53.27		53.27
Check	09/30/2026	12636	AMAZON CAPITAL SERVICES, INC.	Inv #1GL4-QLH1-JX4M / PO 19203 / High capacity lithium batteries for power tools	128.99		182.26
Total 622-1 · Tools & Supplies - Distribution					182.26	0.00	182.26
624-1 · Utilities - Water Dist WO							
Check	09/02/2026	12596	AVISTA UTILITIES	Natural gas service Highland PS 7/23 - 8/21	22.00		22.00
Check	09/02/2026	12596	AVISTA UTILITIES	Natural gas service Carnes Shop 7/23 - 8/21	45.77		67.77
Check	09/02/2026	12598	PACIFIC POWER	Tipton PS/Roseburg intertie electricity 7/14 - 8/13	93.54		161.31
Check	09/02/2026	12598	PACIFIC POWER	Carnes shop electricity 7/1 - 8/3	211.45		372.76
Check	09/02/2026	12598	PACIFIC POWER	Highland Vista PS electricity 7/1 - 8/3	410.18		782.94
Check	09/02/2026	12598	PACIFIC POWER	Glengary PS electricity 7/1 - 8/3	49.31		832.25
Total 624-1 · Utilities - Water Dist WO					832.25	0.00	832.25
627-1 · Backflow Tests- WO							
Check	09/10/2026	12599	APEX BACKFLOW TESTING	Inv #2026-1014 / 8 non-comp backflow tests	400.00		400.00
Check	09/10/2026	12619	POPEYE'S PUMP & BACKFLOW	Inv #23791 / backflow tests at wastewater treatment plant	195.00		595.00
Check	09/30/2026	12637	APEX BACKFLOW TESTING	Inv #2026-1018 / 9 non-comp backflow tests	450.00		1,045.00
Total 627-1 · Backflow Tests- WO					1,045.00	0.00	1,045.00
628-1 · Inventory Adjustment W							
Check	09/10/2026	12605	DOUGLAS CO. FARMERS CO-OP	Inv #79853 / PO 19160 / inventory for truck	35.09		35.09
Check	09/10/2026	12607	FERGUSON WATERWORKS #3011	Inv #1388534 / PO 19184 / 300 inserts, 20 ball valves for inventory	2,918.40		2,953.49
Check	09/10/2026	12607	FERGUSON WATERWORKS #3011	Inv #1388812 / PO 19189 / brass for inventory	548.18		3,501.67
Check	09/10/2026	12610	CORIX WATER PRODUCTS, INC.	Inv #U2616028709 / PO 19158 / Pipe and saddles for inventory	790.78		4,292.45
Check	09/10/2026	12610	CORIX WATER PRODUCTS, INC.	Inv #U2616029767 / PO 19162 / Poly pipe and brass parts for inventory	349.24		4,641.69
Check	09/10/2026	12610	CORIX WATER PRODUCTS, INC.	Inv #U2616029768 / PO 19174 / traffic boxes	1,202.94		5,844.63
Check	09/10/2026	12610	CORIX WATER PRODUCTS, INC.	Inv #U2616030966 / PO 19168 / ROMAC repair clamps for inventory	1,797.51		7,642.14
Check	09/10/2026	12610	CORIX WATER PRODUCTS, INC.	Inv #U2616030967 / PO 19169 / 1" corp stops for inventory	1,167.60		8,809.74
Check	09/10/2026	12610	CORIX WATER PRODUCTS, INC.	Inv #U2616030968 / PO 19170 / ROMAC saddles, Hymax couplings for inventory	1,284.26		10,094.00
Check	09/10/2026	12611	LONG'S BUILDING SUPPLY	Inv #426436 / PO 19165 / PVC parts for truck inventory	67.52		10,161.52
Check	09/10/2026	12620	ROCK-IT MAN TRUCKING	Inv #163434 / PO 19176 / haul rock for inventory	480.00		10,641.52
Check	09/10/2026	12620	ROCK-IT MAN TRUCKING	Inv #163435 / PO 19179 / haul rock for inventory	494.00		11,135.52
Check	09/17/2026	12634	UMPQUA SAND AND GRAVEL	Inv #4184999 / PO 19177 / crushed rock for inventory	1,037.45		12,172.97
Total 628-1 · Inventory Adjustment W					12,172.97	0.00	12,172.97
633-1 · Equipment Purchases - WO							
Check	09/10/2026	12618	OREGON TOOL & SUPPLY	Inv #899327 / PO 19187 / 2" trash pump	1,095.00		1,095.00
Total 633-1 · Equipment Purchases - WO					1,095.00	0.00	1,095.00
635-1 · Replace Lines - WO							
Check	09/17/2026	12634	UMPQUA SAND AND GRAVEL	Inv #4172954 / PO 19154 / Crushed rock for Harmony water line replace	692.45		692.45
Total 635-1 · Replace Lines - WO					692.45	0.00	692.45
642-2 · Tools & Supplies - SO							
Check	09/30/2026	12636	AMAZON CAPITAL SERVICES, INC.	Inv #1V3L-JWFF-1RLW / PO 19197 / heavy duty garden hose	25.99		25.99
Check	09/30/2026	12636	AMAZON CAPITAL SERVICES, INC.	Inv #1VQV-YLR4-QQ06 / PO 19202 / Sun Joe electric pressure washer	169.98		195.97
Total 642-2 · Tools & Supplies - SO					195.97	0.00	195.97
647-2 · G4 Pumpstation - SO							
Check	09/02/2026	12598	PACIFIC POWER	G4 PS electricity 7/1 - 8/3	1,536.84		1,536.84
Check	09/10/2026	12604	DOUGLAS FAST NET	G4 pumpstation alarm line - September	15.25		1,552.09
Total 647-2 · G4 Pumpstation - SO					1,552.09	0.00	1,552.09

Green Area Water & Sanitary Authority
GAWSA Expense Detail
September 2026

Type	Date	Num	Name	Memo	Debit	Credit	Balance
648-2 · O&M Pumpstations - SO							
Check	09/02/2026	12598	PACIFIC POWER	Oak Creek PS electricity 7/1 - 8/3	42.86		42.86
Check	09/02/2026	12598	PACIFIC POWER	Briarwood PS electricity 7/1 - 8/3	40.31		83.17
Total 648-2 · O&M Pumpstations - SO					83.17	0.00	83.17
700-1 · WTP R & M							
Check	09/10/2026	12621	ROGERS MACHINERY COMPANY, INC.	Inv #1537874 / PO 19164 / KI-15-150 Air compressor	10,930.00		10,930.00
Total 700-1 · WTP R & M					10,930.00	0.00	10,930.00
701-1 · WTP Tools & Supplies							
Check	09/10/2026	12600	CANON FINANCIAL SERVICES, INC.	Inv #43711889 / WTP copier lease pmt Aug + usage July	108.30		108.30
Total 701-1 · WTP Tools & Supplies					108.30	0.00	108.30
702-1 · WTP Utilities							
Check	09/02/2026	12598	PACIFIC POWER	WTP electricity 7/1 - 8/3	16,820.56		16,820.56
Total 702-1 · WTP Utilities					16,820.56	0.00	16,820.56
TOTAL					92,015.57	0.00	92,015.57

GREEN AREA WATER & SANITARY AUTHORITY
GENERAL MANAGER'S REPORT
October 8, 2026

Water Professionals Appreciation Week

This week is the first official Water Professionals Appreciation Week in Oregon. We have been spotlighting our departments on our webpage and social media and held a luncheon for staff on Wednesday. October 15th is national 'Imagine A Day Without Water' day, and we will be doing some public outreach for that as well.

Wastewater Treatment Plant Committee

After reviewing proposed WWTF salary scales, I met individually with Chris Sherlock and Thomas McIntosh (Winston City Manager) and believe we will reach a positive conclusion.

SDAO Best Practices Checklist

As part of the yearly SDAO Best Practices checklist, each Board member will be required to complete a short training course on Public Meetings Law. I will set up training logins for each Board member who has not already completed their training.

Banking Signature Cards

All Board Members and staff designated as check signers will need to go into the Columbia Bank branch in the Garden Valley Shopping Center to sign

Rules and Regulations

Still in draft process

Green Area Water & Sanitary Authority
Customer Payment History - Summary

Sort Order : Payment Source
From: 9/1/2026 Through: 9/30/2026

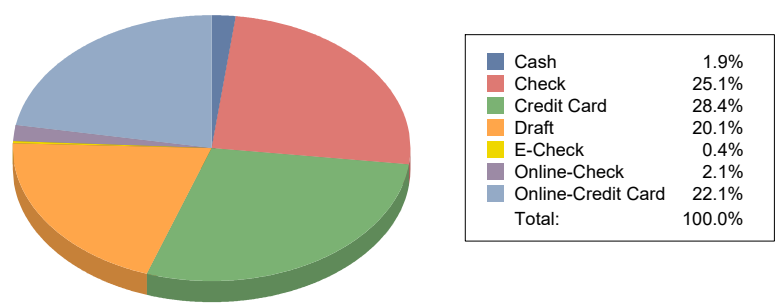
Payment Method	Quantity	Payment Amount
Cash	53	\$5,143.85
Check	718	\$109,183.68
Credit Card	811	\$75,714.47
Draft	576	\$66,163.60
E-Check	11	\$1,419.80
Online-Check	59	\$7,593.67
Online-Credit Card	632	\$63,230.82

Summary totals do not include reversed/transferred payments.

Service	Trans. Amount
Miscellaneous	\$(7,146.31)
Second Level Charge	\$(725.85)
Service Charge	\$(75,732.54)
Sewer	\$(122,126.50)
Water	\$(122,718.69)
Totals	\$(328,449.89)

Payment Method	Quantity	Payment Amount
Payment Source		Amount
Autopay		
	Credit Card	\$(50,385.96)
	Draft	\$(66,163.60)
		\$(116,549.56)
Customer Portal		
	Online-Check	\$(7,593.67)
	Online-Credit Card	\$(63,230.82)
		\$(70,824.49)
IVR		
	Credit Card	\$(3,828.96)
	E-Check	\$(874.50)
		\$(4,703.46)
Lockbox		
	Check	\$(49,194.24)
		\$(49,194.24)
Manual		
	Cash	\$(5,143.85)
	Check	\$(59,989.44)
	Credit Card	\$(21,499.55)
	E-Check	\$(545.30)
		\$(87,178.14)
Totals		\$(328,449.89)

Payment Breakdown



Green Area Water & Sanitary Authority
Transaction List - Summary

Sort order: Customer No.

From: 9/1/2026 Through: 9/30/2026

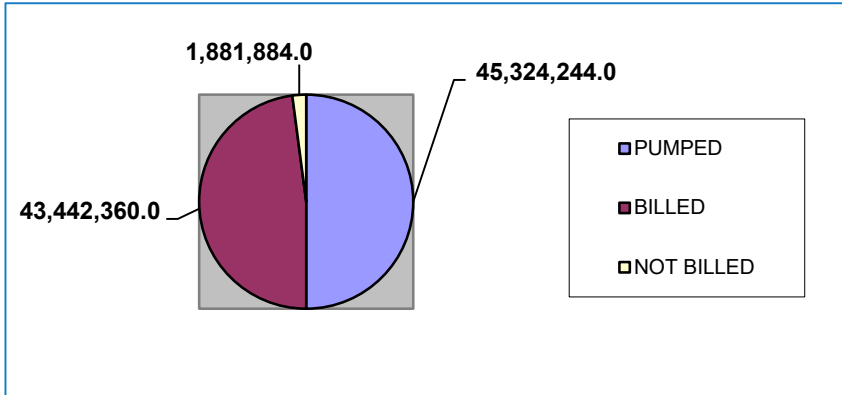
Limited to :

Transaction Types: Collection Write-Off, Interest, Misc Chrg., Penalty, Shutoff, Write-Off

Transaction Type	Applies To	Transaction Amount
Collection Write-Off	Water Charge	(\$38.60)
	Service Charge Charge	(\$52.90)
		(\$91.50)
Delinquency	Water Penalty	\$2,665.00
	Miscellaneous Interest	\$40.00
	Miscellaneous Penalty	\$5.00
	Service Charge Interest	\$400.00
	Service Charge Penalty	\$105.00
	Sewer Interest	\$40.00
	Sewer Penalty	\$160.00
		\$3,415.00
Misc Chrg.	Miscellaneous (BF)	\$675.00
	Miscellaneous (CLF)	\$50.00
	Service Charge (AF)	\$425.00
	Service Charge (DHF)	\$20.00
		\$1,170.00
Grand Total:		\$4,493.50

Gallons Consumed vs. Billed SEPTEMBER 2026

GALLONS PUMPED	GALLONS BILLED	PUMPED BUT NOT BILLED	WATER LOSS PERCENTAGE
45,324,244	43,442,360	1,881,884	4.15%



30 DAYS IN BILLING CYCLE: 8/11/2026 TO 9/10/2026

Repairs, leaks, etc. rendering unverifiable consumption

8/11/26 - Replaced service - 121 Peppertree Ct
 8/12/26 - Repaired 6" main line - 4990 Grange Rd
 8/14/26 - Repaired leak - 178 Char St
 8/17/26 - Repaired service - 187 Buena Vista
 8/18/26 - Installed new service - 4916 Melody Ln
 8/24/26 - Replaced service - 3662, 3660, 3656 Carnes
 8/25/26 - Replaced service - 3669 Carnes Rd
 8/25/26 - Repaired 8" Main line - 180 Dark Horse St

2024-2025	DIFFERENCE GALLONS	WATER LOSS %	2025-2026	DIFFERENCE GALLONS	WATER LOSS %	2026-2027	DIFFERENCE GALLONS	WATER LOSS %
JULY	1,144,673	2.29%	JULY	5,591,708	9.83%	JULY	2,652,278	5.47%
AUGUST	5,232,790	10.27%	AUGUST	6,382,558	12.78%	AUGUST	4,316,790	8.57%
SEPTEMBER	3,444,405	8.68%	SEPTEMBER	3,111,116	6.46%	SEPTEMBER	1,881,884	4.15%
OCTOBER	13,864,158	29.70%	OCTOBER	3,660,090	11.04%	OCTOBER		
NOVEMBER	8,824,638	27.30%	NOVEMBER	6,767,312	25.76%	NOVEMBER		
DECEMBER	3,000,000	12.65%	DECEMBER	5,027,002	21.08%	DECEMBER		
JANUARY	3,551,400	13.16%	JANUARY	6,401,425	21.57%	JANUARY		
FEBRUARY	5,130,540	20.37%	FEBRUARY	5,553,796	24.02%	FEBRUARY		
MARCH	5,485,656	21.28%	MARCH	4,094,948	17.52%	MARCH		
APRIL	6,934,420	25.62%	APRIL	5,358,426	19.00%	APRIL		
MAY	6,535,990	18.97%	MAY	7,729,220	22.85%	MAY		
JUNE	7,033,175	15.27%	JUNE	3,431,750	7.45%	JUNE		
AVERAGE LOSS:	5,848,487	17.13%	AVERAGE LOSS:	5,259,113	16.61%	AVERAGE LOSS:	2,950,317	6.06%

Green Area Water & Sanitary Authority
Superintendents Report
October 2026

We continue working on water rights issues. We have reached out to a couple of different sources for possible mitigation options.

We are down to our last two cyanotoxin tests for the season.

Terry has installed our back-up computer at the plant, and it is running great. He is now programing a new back-up for us.

Our new plant compressor has been installed and is working well.

We are still moving forward with replacing our VFD's for both treated and raw pumps. We still plan on scheduling the installation for November or December.

We are still expecting our back ordered parts for our MIOX unit's. We hope to get them in November.

We are preparing to hire a new crew member. We have a crew member that will be leaving soon.

If you have any questions, please feel free to give me a call at 541-670-1215
Thanks Alan

SANITARY OPERATIONS REPORT

October 8th , 2026

Construction Projects

- Green Family Housing, 53 units, 2 buildings, ie Engineering.
 - West 2 buildings, designing for late Summer construction.
 - Douglas County Building permits submitted.
 - Invoice sent to developer, waiting on signed agreement.
- Vanacker Depriest development, line extension, ie Engineering.
 - Construction complete, awaiting testing.
- Brittney Avenue Subdivision, ie Engineering.
 - Submitted to DEQ for design review, approval complete.
 - Likely will start construction after the new year.

Collection System

- Problem areas flushed for the quarter.
- Meeting with Underground Tech next week to discuss MH rehab project.
- Manhole inspections project, A basin GIS updates, underway.
- TV annual project.
 - 'A' Basin, flushing and CCTV, underway.
- Updating GIS and AutoCAD with lateral location changes 'A' Basin map updates, underway.
- Manhole lid rehab and reseal project, addressing some buried lids in 'A' Basin.
- Douglas County leachate.
 - 73 Loads of treated leachate delivered to the Ingram Dr. receiving site, report included.

G4 and Pump Stations

- G4 Pump Station Electrical CIP with Kamp Creek and Camtronics.
 - Plan has been proposed by Camtronics and Kamp Creek is working on programming end.
 - Backup VFD is being energized for storage.
 - Will have an update at the meeting.
- G4 control panel batteries replaced, everything else ran well.

Lateral Inspections & GIS

- 4 Inspections.
 - 3364 Carnes, TV GIS update, for house reconstruction, again post demo.
 - 110 Rex, TV & GIS update, repair scheduled for I&I.
 - 5163 Grange, TV & GIS update, working with customer to repair for I&I.
 - 2053 Burdette, I&I repair, TV & GIS update.

If you have any questions, feel free to contact me at 541-817-5100

Submitted by, Shannon L. Miller

Leachate Load Tickets - Ingram

Date	Pick up	mg/l	PH	Date	Pick up	mg/l	PH	Date	Pick up	mg/l	PH
9/1				9/2				9/3			
9/1				9/2				9/3			
Total Gallons:		0	0	Total Gallons:		0	0	Total Gallons:		0	0
Date	Pick up	mg/l	PH	Date	Pick up	mg/l	PH	Date	Pick up	mg/l	PH
9/4				9/5				9/6			
9/4				9/5				9/6			
Total Gallons:		0	0	Total Gallons:		0	0	Total Gallons:		0	0
Date	Pick up	mg/l	PH	Date	Pick up	mg/l	PH	Date	Pick up	mg/l	PH
9/7				9/8				9/9			
9/7				9/8				9/9			
Total Gallons:		0	0	Total Gallons:		0	0	Total Gallons:		0	0
Date	Pick up	mg/l	PH	Date	Pick up	mg/l	PH	Date	Pick up	mg/l	PH
9/10				9/11				9/12	9:30 AM	0.43	8.32
9/10				9/11				9/12	10:32 AM	0.43	8.25
								9/12	11:30 AM	0.43	8.25
								9/12	12:30 PM	0.43	8.25
Total Gallons:		0	0	Total Gallons:		0	0	Total Gallons:		22,000	4
Date	Pick up	mg/l	PH	Date	Pick up	mg/l	PH	Date	Pick up	mg/l	PH
9/13	8:38 AM	0.44	8.32	9/14				9/15			
9/13	9:37 AM	0.44	8.26	9/14				9/15			
9/13	10:50 AM	0.44	8.24								
Total Gallons:		16,500	3	Total Gallons:		0	0	Total Gallons:		0	0
Date	Pick up	mg/l	PH	Date	Pick up	mg/l	PH	Date	Pick up	mg/l	PH
9/16	10:30 AM	0.39	8.25	9/17				9/18	7:30 AM	0.6	8.35
9/16	12:00 PM	0.39	8.25	9/17				9/18	8:30 AM	0.6	8.30
								9/18	9:45 AM	0.6	8.27
								9/18	12:30 PM	0.06	8.23
								9/18	2:30 PM	0.6	8.19
Total Gallons:		11,000	2	Total Gallons:		0	0	Total Gallons:		27,500	5
Date	Pick up	mg/l	PH	Date	Pick up	mg/l	PH	Date	Pick up	mg/l	PH
9/19	7:50 AM	0.154	8.27	9/20	7:00 AM	0.6	8.24	9/21	8:00 AM	0.072	8.21
9/19	9:55 AM	0.154	8.20	9/20	8:00 AM	0.072	8.15	9/21	9:00 AM	0.072	8.16
9/19	10:55 AM	0.154	8.16	9/20	9:00 AM	0.072	8.10	9/21	10:00 AM	0.072	8.16
				9/20	10:00 AM	0.072	8.09	9/21	11:00 AM	0.072	8.15
				9/20	11:15 AM	0.072	8.06	9/21	12:00 PM	25.2	8.13
				9/20	12:30 PM	0.072	8.03	9/21	1:00 PM	25.2	8.13
				9/20	1:45 PM	0.072	7.91	9/21	2:00 PM	25.2	8.07
				9/20	2:30 PM	0.072	7.87	9/21	3:00 PM	25.2	8.07
Total Gallons:		16,500	3	Total Gallons:		44,000	8	Total Gallons:		44,000	8
Date	Pick up	mg/l	PH	Date	Pick up	mg/l	PH	Date	Pick up	mg/l	PH
9/22	9:00 AM	25.2	8.28	9/23	2:30 PM	35	8.19	9/24	8:15 AM	33	8.21
9/22	10:00 AM	25.2	8.24	9/23				9/24	9:00 AM	33	8.30
9/22	4:25 PM	0.624	8.13					9/24	10:10 AM	33	8.13
9/22	5:48 PM	0.252	8.15					9/24	11:00 AM	33	8.17
9/22	6:57 PM	0.252	8.18					9/24	12:10 PM	33	8.15
Total Gallons:		27,500	5	Total Gallons:		5,500	1	Total Gallons:		27,500	5

Leachate Load Tickets - Ingram

<u>Date</u>	<u>Pick up</u>	<u>mg/l</u>	<u>PH</u>	<u>Date</u>	<u>Pick up</u>	<u>mg/l</u>	<u>PH</u>	<u>Date</u>	<u>Pick up</u>	<u>mg/l</u>	<u>PH</u>
9/25	7:15 AM	37.3	8.27	9/26	5:00 AM	54.2	8.11	9/27	7:25 AM	75.5	8.26
9/25	8:15 AM	37.3	8.25	9/26	6:00 AM	54.2	8.09	9/27	8:23 AM	75.5	8.11
9/25	9:15 AM	37.3	8.17	9/26	7:00 AM	54.2	8.07	9/27	9:25 AM	75.5	8.00
9/25	10:15 AM	37.3	8.16	9/26	7:13 AM	54.2	8.08	9/27	10:21 AM	75.5	8.04
9/25	11:15 AM	37.3	8.10	9/26	8:00 AM	54.2	8.13	9/27	11:19 AM	75.5	8.01
9/25	12:05 PM	37.3	8.03	9/26	8:21 AM	54.2	8.08	9/27	12:19 PM	75.5	7.94
9/25	1:00 PM	37.3	8.08	9/26	9:00 AM	54.2	8.11	9/27	1:22 PM	75.5	7.87
9/25	1:55 PM	37.3	8.11	9/26	10:00 AM	54.2	8.13	9/27	2:22 PM	75.5	7.89
9/25	3:15 PM	37.3	8.07	9/26	11:05 AM	54.2	8.14				
9/25	4:15 PM	37.3	8.07								
Total Gallons:		55,000	10	Total Gallons:		49,500	9	Total Gallons:		44,000	8
<u>Date</u>	<u>Pick up</u>	<u>mg/l</u>	<u>PH</u>	<u>Date</u>	<u>Pick up</u>	<u>mg/l</u>	<u>PH</u>	<u>Date</u>	<u>Pick up</u>	<u>mg/l</u>	<u>PH</u>
9/28	2:24 PM	75.5	8.03	9/29				9/30			
9/28	3:30 PM	75.5	7.99	9/29				9/30			
Total Gallons:		11,000	2	Total Gallons:		0	0	Total Gallons:		0	0
<u>Date</u>	<u>Pick up</u>	<u>mg/l</u>	<u>PH</u>	<u>Date</u>	<u>Pick up</u>	<u>mg/l</u>	<u>PH</u>	<u>Date</u>	<u>Pick up</u>	<u>mg/l</u>	<u>PH</u>
Total Gallons:		0	0	Total Gallons:		0	0	Total Gallons:		0	0
TOTAL TICKETS:			73								
TOTAL GALLONS/MONTH:			401,500								
			\$2,610								