



GREEN AREA WATER & SANITARY AUTHORITY

Water Leak Credit Request

JUL 06 2020



Per Green Area Water & Sanitary Authority Water Service Ordinance #2000-3-1, customers are responsible for all water consumption on the customer side of the water meter. As such, consumption charges for water leaks that originate on the customer side of the water meter are the responsibility of the customer.

However, to provide assistance and promote goodwill, the Authority may consider crediting a water utility customer's account per policy noted in Ordinance #2000-3-1 (rental tenants not eligible for credit). For credit consideration, the water customer account holder **must complete Section 1 below**:

SECTION 1 - TO BE COMPLETED BY THE CUSTOMER

UTILITY CUSTOMER INFORMATION

(Please type or print clearly)

Customer Name:

Robert Killian

Service Address:

138 Capitola Ct.

Daytime Phone:

541 679 6365

Account Number:

2166000

REPAIR DATE

LEAK REPAIR RECEIPTS - PLEASE ATTACH

Date Leak Repaired:

5-14-26



Attached

Brief Description of Leak Failure and Repair:

Leak at service valve

I certify that I am the account holder and that the leak has been repaired. I request that Green Area Water & Sanitary Authority consider my request for a water leak credit.

Customer Signature

Robert Killian

Date

6-12-26

SECTION 2 - TO BE COMPLETED BY AUTHORITY BILLING DEPT

Date Form Received:

7/6/26

Meter Read Date to use for
Water Leak Credit Evaluation:

4/10 + 5/10/26

If Credit Granted, Utility Bill Anticipated
to Show the Credit Amount:

25.65

Estimated leak period based on consumption history (attach service history):

4/1/26 - 5/14/26

Estimated normal billing during leak period:

57.40

Leak month billing:

108.70

Past average normal billing in same billing cycle (or est avg billing if less than 1 yr of svc):

(57.40)

(NOTE: if estimating average consumption, attach calculation documentation)

Estimated leak billing of the leak billing period divided by 2=

51.30/2 = 25.65

Leak gallons vs. normal usage gallons:

22,000 vs 4,000 gal.

Calculated water leak credit amount:

25.65

Reviewer's Initials:

DC

Approver's Initials:



Credit Granted



Credit Denied

If Leak Credit Granted:

Date Applied:

Initials:

MINUTES OF THE GREEN AREA WATER & SANITARY AUTHORITY
BOARD OF DIRECTORS MEETING
June 11, 2026

BOARD DIRECTORS PRESENT:

Tracey Parker, Chair
Steve Lusch, Secretary
Brenda Kingry, Treasurer
Joshua James

BOARD DIRECTORS ABSENT:

Carolyn White

GAWSA STAFF PRESENT:

David Campos, General Manager
Alan Paulson, Operations Manager
Shannon Miller, Collection System Supervisor

ALSO PRESENT:

Kat Stone, customer

Board Chairperson Tracey Parker called the meeting to order at 5:01pm.

Consideration of Minutes and Accounts Payable

Director Josh James made a motion to approve the May regular board meeting minutes and accounts payable. Director Brenda Kingry seconded the motion. The motion carried unanimously.

General Manager's Report

General Manager David Campos presented a lease renewal for the pastureland, stables and outbuildings that the Authority leases at 828 Harmony Lane. The lease term is twelve months with lease payments of \$100 per month. The property is currently leased to Renee Wamboldt. David requested Board approval of the lease renewal. Director Kingry asked if everything was going okay on the property. David noted there were some electrical issues that have been repaired. Director Kingry made a motion to approve renewal of the lease to Renee Wamboldt. Director Lusch seconded the motion. Director James asked about the buildings on the property. It was noted there is a barn with stables for horses and there are storage sheds. Director James voted in opposition to renewing the lease, stating that he feels the lease payments should be higher for the property. Discussion followed. The motion passed with the following voting results:

Chairperson Parker – Yes
Director Lusch – Yes
Director Kingry – Yes
Director James – No

David advised the Board that he is soliciting quotes for the planned flagpole display at the office.

MINUTES OF THE GREEN AREA WATER & SANITARY AUTHORITY
BOARD OF DIRECTORS MEETING
June 11, 2026

Operations Report

Alan Paulson delivered the report on water and sanitary operations. Alan stated that the paving is near complete on the Hwy 42 project, and one of our water valves was covered in the process.

Alan informed the Board that the fire district has finished flushing hydrants.

The Harmony Lane 2-inch waterline job is scheduled to begin soon; we are just waiting on parts.

The crew will wrap up mowing before fire season officially starts.

David informed the Board that Chris Sherlock was unable to attend the meeting.

Director Kingry asked if GAWSA was going to implement water use restrictions, as she has been approached by several people about water restrictions. Discussion followed. There are no planned restrictions, but GAWSA will encourage customers to conserve water whenever possible.

There being no further business before the Board, Chairperson Parker adjourned the meeting at 5:14pm.

Board Member

Tracey Parker, Board Chair

MINUTES OF THE GREEN AREA WATER & SANITARY AUTHORITY
BUDGET COMMITTEE MEETING
June 11, 2026

The Budget Committee Meeting was called to order at 6:05pm.

BUDGET COMMITTEE MEMBERS PRESENT:

Tracey Parker
Brenda Kingry
Steve Lusch
Joshua James
Charlie Borden
Maranda Wilsey
Carole Hogge

COMMITTEE MEMBERS ABSENT:

Andrew Albee
Shirley McSperitt

GAWSA STAFF PRESENT:

David Campos, General Manager
Alan Paulson, Operations Manager
Shannon Miller, Collection System Supervisor

ALSO PRESENT:

N/A

Committee Members introduced themselves.

Budget Officers are as follows:

- Budget Officer: David Campos, General Manager
- Budget Committee Chair: Brenda Kingry nominated Steve Lusch as the Budget Committee Chair. Tracey Parker seconded the motion. The motion passed unanimously.
- Budget Committee Secretary: Steve Lusch nominated Brenda Kingry as the Budget Committee Secretary. Tracey Parker seconded the motion. The motion passed unanimously.

The Budget Message for the fiscal year 2026-2027 was presented by the Budget Officer, General Manager David Campos. There was discussion regarding the contents of the Budget Message and whether everyone had an opportunity to review the message. The Budget Committee members stated that they had reviewed the message, so the Budget Officer presented provided a highlight of the message to the committee. The highlights included budgeted capital improvements, equipment purchases, water treatment plant maintenance, a new bulk water fill station, and office and website improvements.

MINUTES OF THE GREEN AREA WATER & SANITARY AUTHORITY
BUDGET COMMITTEE MEETING
June 11, 2026

Committee members reviewed and discussed the budget by Fund in the following order: Water General Fund, Sewer General Fund, Water Debt Service Fund, Sewer Debt Service Fund, Water Capital Projects Fund, Sewer Capital Projects Fund, and Sewer Collection System Improvement Fund.

At this time, the Budget Committee considered the budget in its entirety, and the public was invited to comment.

No public comment was made.

Brenda Kingry made a motion to approve the 2026-2027 Budget as proposed. Charlie Borden seconded the motion. The motion carried unanimously.

Budget Chairperson Steve Lusch thanked the committee for its participation and commitment. Brenda Kingry made a motion to adjourn the meeting. Tracey Parker seconded the motion. The motion passed unanimously, and the meeting was adjourned at 6:48pm.

Board Director

Tracey Parker, Board Chair

MINUTES OF THE GREEN AREA WATER & SANITARY AUTHORITY
BOARD OF DIRECTORS BUDGET HEARING
AND SPECIAL MEETING TO ADOPT 2026-2027 BUDGET
June 24, 2026

BOARD DIRECTORS PRESENT:

Tracey Parker, Chair (via phone conference)
Steve Lusch, Secretary
Brenda Kingry, Treasurer

BOARD DIRECTORS ABSENT:

Carolyn White
Joshua James

GAWSA STAFF PRESENT:

David Campos, General Manager
Alan Paulson, Operations Manager
Shannon Miller, Collections System Supervisor

ALSO PRESENT:

N/A

Budget Hearing

Director Steve Lusch opened the Budget Hearing at 5:03pm to receive public comment on the proposed 2026-2027 Budget. There were no comments from the public. Director Lusch closed the Budget Hearing at 5:04pm.

Special Meeting

Director Lusch called the special meeting to order at 5:04pm, for the purpose of adoption of the 2026-2027 annual budget by resolution.

General Manager David Campos presented Resolution 2026-06-01, a resolution to adopt the 2026-2027 Budget and make appropriations.

Director Brenda Kingry made a motion to adopt Resolution 2026-06-01. Board Chair Tracey Parker seconded the motion. The motion passed unanimously.

Director Steve Lusch made a motion to adjourn the special meeting. Director Kingry seconded the motion. The motion passed unanimously, and the meeting was adjourned at 5:05pm.

Board Member

Tracey Parker, Board Chair

Green Area Water & Sanitary Authority
GAWSA Expense Detail
June 2026

Type	Date	Num	Name	Memo	Debit	Credit	Balance
512-1 · Legal Fees - WAdmin							
Check	06/11/2026	12472	CABLE HUSTON, LLP	Inv #163450 / consult re: requiring SSN when applying for svc	175.00		175.00
Check	06/11/2026	12472	CABLE HUSTON, LLP	Inv # 164115 / water rights experience inquiry	70.00		245.00
Total 512-1 · Legal Fees - WAdmin					245.00	0.00	245.00
512-2 · Legal Fees - SAdmin							
Check	06/11/2026	12472	CABLE HUSTON, LLP	Inv #163450 / consult re: requiring SSN when applying for svc	175.00		175.00
Check	06/11/2026	12472	CABLE HUSTON, LLP	Inv # 164115 / water rights experience inquiry	70.00		245.00
Total 512-2 · Legal Fees - SAdmin					245.00	0.00	245.00
515-1 · Office Supplies - WA							
Check	06/11/2026	12467	AMAZON CAPITAL SERVICES, INC.	Inv # 1NHV-JXVH-NGQN / 10ft usb cable	4.49		4.49
Check	06/11/2026	12467	AMAZON CAPITAL SERVICES, INC.	Inv # 16WK-DHCL-LL4Q / Avery big tabs label dividers, coffee pod holders, first aid refill	50.07		54.56
Check	06/11/2026	12467	AMAZON CAPITAL SERVICES, INC.	Inv # 1Y73-4X4X-9W36 / No parking signs	31.04		85.60
Check	06/11/2026	12475	CANON FINANCIAL SERVICES, INC.	Inv #43218197 / Office copier lease pmt May + usage Apr	67.09		152.69
Check	06/11/2026	12488	QUILL	Inv #48878454 / copy paper, suckers, file folders, pens	49.97		202.66
Total 515-1 · Office Supplies - WA					202.66	0.00	202.66
515-2 · Office Supplies - SA							
Check	06/11/2026	12467	AMAZON CAPITAL SERVICES, INC.	Inv # 1NHV-JXVH-NGQN / 10ft usb cable	4.49		4.49
Check	06/11/2026	12467	AMAZON CAPITAL SERVICES, INC.	Inv # 16WK-DHCL-LL4Q / Avery big tabs label dividers, coffee pod holders, first aid refill	50.07		54.56
Check	06/11/2026	12467	AMAZON CAPITAL SERVICES, INC.	Inv # 1Y73-4X4X-9W36 / No parking signs	31.04		85.60
Check	06/11/2026	12475	CANON FINANCIAL SERVICES, INC.	Inv #43218197 / Office copier lease pmt May + usage Apr	67.10		152.70
Check	06/11/2026	12476	CANON SOLUTIONS AMERICA, INC.	Inv #6016118874 / Sewer ops copier maint 4/27 - 5/26	20.03		172.73
Check	06/11/2026	12488	QUILL	Inv #48878454 / copy paper, suckers, file folders, pens	50.00		222.73
Total 515-2 · Office Supplies - SA					222.73	0.00	222.73
516-1 · Communication & IT							
Check	06/01/2026	ACHt	INTUIT QUICKBOOKS	Intuit QB Enterprise Cloud - monthly subscription	1,578.96		1,578.96
Check	06/11/2026	12480	DOUGLAS FAST NET	GAWSA South phone/fax/internet - June	143.26		1,722.22
Check	06/11/2026	12492	SYSTECH CONSULTING, LLC	Inv #26554 / Managed Service Plan	527.70		2,249.92
Paycheck	06/30/2026	DD2591	Campos, David M	Direct Deposit	50.00		2,299.92
Total 516-1 · Communication & IT					2,299.92	0.00	2,299.92
516-2 · Communication & IT - S							
Check	06/01/2026	ACHt	INTUIT QUICKBOOKS	Intuit QB Enterprise Cloud - monthly subscription	1,578.96		1,578.96
Check	06/11/2026	12480	DOUGLAS FAST NET	GAWSA North phone/fax/internet - June	287.01		1,865.97
Check	06/11/2026	12492	SYSTECH CONSULTING, LLC	Inv #26554 / Managed Service Plan	527.70		2,393.67
Total 516-2 · Communication & IT - S					2,393.67	0.00	2,393.67
517-1 · Utilities- WA							
Check	06/11/2026	12470	AVISTA UTILITIES	Natural gas service GAWSA north/south offices 4/24 - 5/27	37.54		37.54
Total 517-1 · Utilities- WA					37.54	0.00	37.54
517-2 · Utilities- SA							
Check	06/11/2026	12470	AVISTA UTILITIES	Natural gas service GAWSA north/south offices 4/24 - 5/27	37.55		37.55
Total 517-2 · Utilities- SA					37.55	0.00	37.55
518-1 · R & M Office - WA							
Check	06/11/2026	12485	MASTERCARE CLEANING CO, INC.	Inv #20515-J / Janitorial service - May	190.00		190.00
Check	06/11/2026	12489	STAPEL PEST SOLUTIONS	Inv #58912 / May pest control - GAWSA North	22.50		212.50
Total 518-1 · R & M Office - WA					212.50	0.00	212.50
518-2 · R & M Office - SA							
Check	06/11/2026	12485	MASTERCARE CLEANING CO, INC.	Inv #20515-J / Janitorial service - May	190.00		190.00
Check	06/11/2026	12489	STAPEL PEST SOLUTIONS	Inv #58912 / May pest control - GAWSA North	22.50		212.50
Total 518-2 · R & M Office - SA					212.50	0.00	212.50

Green Area Water & Sanitary Authority
GAWSA Expense Detail
June 2026

Type	Date	Num	Name	Memo	Debit	Credit	Balance
532-1 · IVR System Costs - WA							
Check	06/11/2026	12478	CONTINENTAL UTILITY SOLUTIONS, L...	Inv #T17357 / IVR maintenance May & tx fees Apr	46.25		46.25
Check	06/11/2026	12478	CONTINENTAL UTILITY SOLUTIONS, L...	Inv #T17556 / IVR maintenance Jun & tx fees May	46.47		92.72
Total 532-1 · IVR System Costs - WA					92.72	0.00	92.72
532-2 · IVR System Costs - SA							
Check	06/11/2026	12478	CONTINENTAL UTILITY SOLUTIONS, L...	Inv #T17357 / IVR maintenance May & tx fees Apr	46.25		46.25
Check	06/11/2026	12478	CONTINENTAL UTILITY SOLUTIONS, L...	Inv #T17556 / IVR maintenance Jun & tx fees May	46.48		92.73
Total 532-2 · IVR System Costs - SA					92.73	0.00	92.73
533-1 · Merchant Service Fees - WA							
Check	06/11/2026	12478	CONTINENTAL UTILITY SOLUTIONS, L...	Inv #T17415 / merchant service fees Apr	1,232.10		1,232.10
Check	06/11/2026	12478	CONTINENTAL UTILITY SOLUTIONS, L...	Inv #T17614 / merchant service fees May	1,140.90		2,373.00
Total 533-1 · Merchant Service Fees - WA					2,373.00	0.00	2,373.00
533-2 · Merchant Service Fees - SA							
Check	06/11/2026	12478	CONTINENTAL UTILITY SOLUTIONS, L...	Inv #T17415 / merchant service fees Apr	1,232.10		1,232.10
Check	06/11/2026	12478	CONTINENTAL UTILITY SOLUTIONS, L...	Inv #T17614 / merchant service fees May	1,140.90		2,373.00
Total 533-2 · Merchant Service Fees - SA					2,373.00	0.00	2,373.00
535-1 · Contract Services - Meter Reads							
Check	06/11/2026	12486	METEREADERS, LLC	Inv #12380 / May meter readings	3,366.30		3,366.30
Total 535-1 · Contract Services - Meter Reads					3,366.30	0.00	3,366.30
550-1 · Office Equipment - WA							
Check	06/11/2026	12467	AMAZON CAPITAL SERVICES, INC.	Inv # 1FPT-JV17-114H / Pisichen 27" touchscreen monitor and wall mount	202.96		202.96
Total 550-1 · Office Equipment - WA					202.96	0.00	202.96
550-2 · Office Equipment - SA							
Check	06/11/2026	12467	AMAZON CAPITAL SERVICES, INC.	Inv # 1FPT-JV17-114H / Pisichen 27" touchscreen monitor and wall mount	202.96		202.96
Total 550-2 · Office Equipment - SA					202.96	0.00	202.96
610-1 · Vehicle/Equipment O & M - WO							
Check	06/11/2026	12469	NAPA AUTO PARTS	Inv #979036 / PO 19075 / 2 quarts gear oil	14.98		14.98
Check	06/11/2026	12490	SHIRTCLIFF OIL CO.	Inv #CL44220 / trucks and equipment fuel 5/1 - 5/15	482.38		497.36
Total 610-1 · Vehicle/Equipment O & M - WO					497.36	0.00	497.36
611-1 · Dues/Fees/Subscriptions- WO							
Check	06/11/2026	12487	ONE CALL CONCEPTS, INC.	Inv #6020705 / Jan+Feb locate tickets	43.45		43.45
Check	06/11/2026	12487	ONE CALL CONCEPTS, INC.	Inv #6030704 / March locate tickets	43.45		86.90
Check	06/11/2026	12487	ONE CALL CONCEPTS, INC.	Inv #6050707 / May locate tickets	38.71		125.61
Total 611-1 · Dues/Fees/Subscriptions- WO					125.61	0.00	125.61
611-2 · Dues/Fees/Subscriptions- SO							
Check	06/11/2026	12487	ONE CALL CONCEPTS, INC.	Inv #6020705 / Jan+Feb locate tickets	43.45		43.45
Check	06/11/2026	12487	ONE CALL CONCEPTS, INC.	Inv #6030704 / March locate tickets	43.45		86.90
Check	06/11/2026	12487	ONE CALL CONCEPTS, INC.	Inv #6050707 / May locate tickets	38.71		125.61
Total 611-2 · Dues/Fees/Subscriptions- SO					125.61	0.00	125.61

Green Area Water & Sanitary Authority
GAWSA Expense Detail
June 2026

Type	Date	Num	Name	Memo	Debit	Credit	Balance
612-1 · Communication & IT - Ops							
Check	06/11/2026	12480	DOUGLAS FAST NET	Carnes shop internet - June	86.39		86.39
Check	06/11/2026	12480	DOUGLAS FAST NET	WTP phone/fax/internet/alarm line - June	133.52		219.91
Paycheck	06/30/2026	DD2592	Carlson, Trev W	Direct Deposit	50.00		269.91
Paycheck	06/30/2026	DD2596	Hope, Will T	Direct Deposit	50.00		319.91
Paycheck	06/30/2026	DD2597	Manson, Joshua T.	Direct Deposit	50.00		369.91
Paycheck	06/30/2026	DD2599	Paulson, Alan D.	Direct Deposit	50.00		419.91
Paycheck	06/30/2026	DD2600	Radford, Daniel L.	Direct Deposit	50.00		469.91
Paycheck	06/30/2026	DD2602	Wolford, Jeremy J.	Direct Deposit	50.00		519.91
Total 612-1 · Communication & IT - Ops					519.91	0.00	519.91
612-2 · Communication & IT - SO							
Paycheck	06/30/2026	DD2593	Chasteen, Matthew S.	Direct Deposit	50.00		50.00
Paycheck	06/30/2026	DD2598	Miller, Shannon L.	Direct Deposit	50.00		100.00
Total 612-2 · Communication & IT - SO					100.00	0.00	100.00
614-1 · Safety Equipment - WO							
Check	06/11/2026	12471	C & S FIRE SAFE SERVICES	Inv #12490389 / PO 19092 / fire extinguishers maint/inspections	484.25		484.25
Total 614-1 · Safety Equipment - WO					484.25	0.00	484.25
614-2 · Safety Equipment - SO							
Check	06/11/2026	12471	C & S FIRE SAFE SERVICES	Inv #12490389 / PO 19092 / fire extinguishers maint/inspections	484.25		484.25
Total 614-2 · Safety Equipment - SO					484.25	0.00	484.25
615-1 · Misc Expense - WO							
Check	06/11/2026	12488	QUILL	Inv #48878454 / dog treats, pens	41.17		41.17
Total 615-1 · Misc Expense - WO					41.17	0.00	41.17
620-1 · R & M Water Distribution							
Check	06/11/2026	12473	CAMP CREEK ELECTRIC	Inv #5134 / PO 19102 / Highlands Pump Station VFD Replacement	21,050.00		21,050.00
Check	06/11/2026	12474	CAMTRONICS INC.	Inv #4135 / PO 19094 / Service call Highland Pump Station VFD's	1,880.60		22,930.60
Check	06/11/2026	12491	STRATTON BROS. INC.	Inv #2026-062 / PO 19084 / asphalt patching - multiple locations	1,745.00		24,675.60
Total 620-1 · R & M Water Distribution					24,675.60	0.00	24,675.60
622-1 · Tools & Supplies - Distribution							
Check	06/11/2026	12479	DOUGLAS CO. FARMERS CO-OP	Inv #77908 / PO 19077 / chainsaw chain	32.99		32.99
Check	06/11/2026	12481	POLLARDWATER	Inv #312393 / PO 19096 / cable service pulling tool	360.94		393.93
Check	06/11/2026	12482	FLURY SUPPLY	Inv #7142 / PO 19100 / hydrant meter adapter	192.60		586.53
Check	06/11/2026	12483	CORIX WATER PRODUCTS, INC.	Inv #U2616013596 / PO 19081 / offset pipe wrench, pipe cutter blades	164.52		751.05
Check	06/11/2026	12484	LONG'S BUILDING SUPPLY	Inv #422071 / PO 19083 / dust masks	7.98		759.03
Total 622-1 · Tools & Supplies - Distribution					759.03	0.00	759.03
624-1 · Utilities - Water Dist WO							
Check	06/11/2026	12470	AVISTA UTILITIES	Natural gas service Highland PS 4/24 - 5/27	32.17		32.17
Check	06/11/2026	12470	AVISTA UTILITIES	Natural gas service Carnes Shop 4/24 - 5/27	67.58		99.75
Total 624-1 · Utilities - Water Dist WO					99.75	0.00	99.75
627-1 · Backflow Tests- WO							
Check	06/11/2026	12468	APEX BACKFLOW TESTING	Inv #2026-1004 / 10 non-comp backflow tests	500.00		500.00
Total 627-1 · Backflow Tests- WO					500.00	0.00	500.00

Green Area Water & Sanitary Authority
GAWSA Expense Detail
June 2026

Type	Date	Num	Name	Memo	Debit	Credit	Balance
628-1 · Inventory Adjustment W							
Check	06/11/2026	12483	CORIX WATER PRODUCTS, INC.	Inv #U2616013596 / PO 19081 / meter gaskets, 20 angle ball valves	2,839.80		2,839.80
Check	06/11/2026	12483	CORIX WATER PRODUCTS, INC.	CM #U2615001321 / PO 19081 / return credit angle ball valves		2,785.80	54.00
Check	06/11/2026	12483	CORIX WATER PRODUCTS, INC.	Inv #U2616014203 / PO 19073 / brass parts for inventory	729.80		783.80
Check	06/11/2026	12483	CORIX WATER PRODUCTS, INC.	Inv #U2616016494 / PO 19082 / 20 angle ball valves	3,162.00		3,945.80
Check	06/11/2026	12483	CORIX WATER PRODUCTS, INC.	Inv #U2616017541 / PO 19085 / blue tone wire 500 ft	315.00		4,260.80
Check	06/11/2026	12483	CORIX WATER PRODUCTS, INC.	Inv #U2616017542 / PO 19086 / 6 rainbird round valve boxes	28.32		4,289.12
Check	06/11/2026	12483	CORIX WATER PRODUCTS, INC.	Inv #U2616018044 / PO 19088 / Romac saddles 10x1	310.42		4,599.54
Check	06/11/2026	12483	CORIX WATER PRODUCTS, INC.	Inv #U2616018365 / PO 19091 / 3/4" Zenner meters Qty 50	3,600.00		8,199.54
Total 628-1 · Inventory Adjustment W					10,985.34	2,785.80	8,199.54
641-2 · R & M Lines & Manholes - SO							
Check	06/11/2026	12483	CORIX WATER PRODUCTS, INC.	Inv #U2616017543 / PO 19087 / parts for sanitary operations	2,885.28		2,885.28
Total 641-2 · R & M Lines & Manholes - SO					2,885.28	0.00	2,885.28
647-2 · G4 Pumpstation - SO							
Check	06/11/2026	12480	DOUGLAS FAST NET	G4 pumpstation alarm line - June	15.13		15.13
Total 647-2 · G4 Pumpstation - SO					15.13	0.00	15.13
700-1 · WTP R & M							
Check	06/11/2026	12479	DOUGLAS CO. FARMERS CO-OP	Inv #77921 / PO 19078 / parts for caustic primer	15.85		15.85
Total 700-1 · WTP R & M					15.85	0.00	15.85
701-1 · WTP Tools & Supplies							
Check	06/11/2026	12475	CANON FINANCIAL SERVICES, INC.	Inv #43218197 / WTP copier lease pmt May+ usage Apr	101.46		101.46
Check	06/11/2026	12479	DOUGLAS CO. FARMERS CO-OP	Inv #77953 / PO 19079 / WTP supplies	131.54		233.00
Total 701-1 · WTP Tools & Supplies					233.00	0.00	233.00
712-2 · O&M Regional WWTP							
Check	06/11/2026	12477	CITY OF WINSTON	WWTP Personal services - April 2026	26,112.69		26,112.69
Total 712-2 · O&M Regional WWTP					26,112.69	0.00	26,112.69
TOTAL					83,472.57	2,785.80	80,686.77

GREEN AREA WATER & SANITARY AUTHORITY
GENERAL MANAGER'S REPORT
July 9, 2026

Flagpoles

I have decided to add a third flagpole to the planned flagpole display. I have attached an AI generated photo for reference.

Office Air Conditioning Unit

Mahalo Heating & Air will be replacing the larger AC Unit at the office, as the compressor has gone out and the unit is from 2002.

Water Rights

We will be meeting with Dyer Partnership Engineers to discuss some concerns they have before starting the rights transfer application.

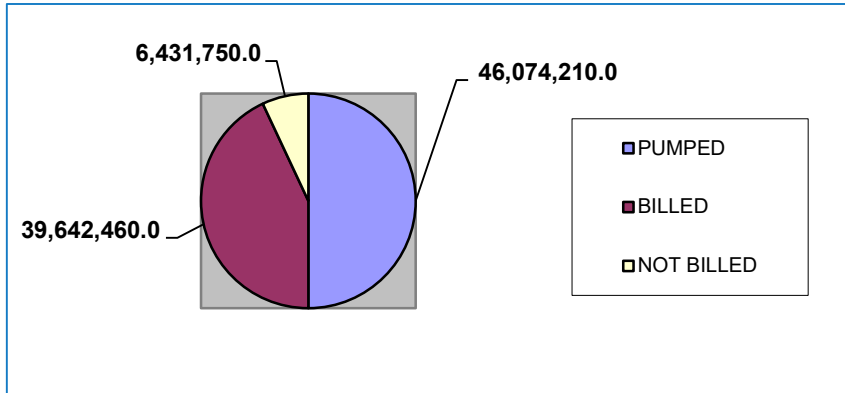
Rules & Regulations

Drafting of new Rules and Regulations is in process



Gallons Consumed vs. Billed JUNE 2026

GALLONS PUMPED	GALLONS BILLED	PUMPED BUT NOT BILLED	WATER LOSS PERCENTAGE
46,074,210	39,642,460	6,431,750	13.96%



30 DAYS IN BILLING CYCLE: 5/11/2026 TO 6/10/2026

Repairs, leaks, etc. rendering unverifiable consumption

5/04/26 - (thru 6/10/26) - District hydrant flushing
 5/11/26 - Repaired service line - 2372 Castle Ave
 5/11/26 - Replaced service line - 2119 Castle Ave
 5/12/26 - Replaced service - 305 Chandler Ct
 5/13/26 - Replaced service - 2380 Landers Ave
 5/15/26 - Repaired service - 152 Pear Tree
 5/27/26 - Repaired service - 222 Twin Springs Ln.
 5/30/26 - Repaired main line - 327 Bailey Dr.
 6/02/26 - Replaced service - 135 Kermansha
 6/03/26 - Repaired main line - 124 Aloha Ct

2023-2024	DIFFERENCE GALLONS	WATER LOSS %	2024-2025	DIFFERENCE GALLONS	WATER LOSS %	2025-2026	DIFFERENCE GALLONS	WATER LOSS %
JULY	4,149,640	7.72%	JULY	1,144,673	2.29%	JULY	5,591,708	9.83%
AUGUST	3,632,880	6.61%	AUGUST	5,232,790	10.27%	AUGUST	6,382,558	12.78%
SEPTEMBER	3,715,642	8.03%	SEPTEMBER	3,444,405	8.68%	SEPTEMBER	3,111,116	6.46%
OCTOBER	6,314,266	19.22%	OCTOBER	13,864,158	29.70%	OCTOBER	3,660,090	11.04%
NOVEMBER	3,754,791	14.00%	NOVEMBER	8,824,638	27.30%	NOVEMBER	6,767,312	25.76%
DECEMBER	3,705,892	16.51%	DECEMBER	3,000,000	12.65%	DECEMBER	5,027,002	21.08%
JANUARY	5,977,210	21.07%	JANUARY	3,551,400	13.16%	JANUARY	6,401,425	21.57%
FEBRUARY	2,925,286	13.95%	FEBRUARY	5,130,540	20.37%	FEBRUARY	5,553,796	24.02%
MARCH	1,771,076	7.89%	MARCH	5,485,656	21.28%	MARCH	4,094,948	17.52%
APRIL	5,873,172	22.55%	APRIL	6,934,420	25.62%	APRIL	5,358,426	19.00%
MAY	4,852,563	16.39%	MAY	6,535,990	18.97%	MAY	7,729,220	22.85%
JUNE	7,961,310	19.26%	JUNE	7,033,175	15.27%	JUNE	6,431,750	13.96%
AVERAGE LOSS:	4,552,811	14.43%	AVERAGE LOSS:	5,848,487	17.13%	AVERAGE LOSS:	5,509,113	17.16%

Green Area Water & Sanitary Authority
Customer Payment History - Summary

Sort Order : Payment Source
From: 6/1/2026 Through: 6/30/2026

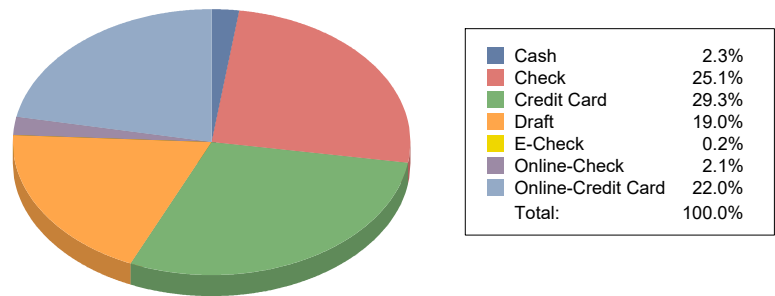
Payment Method	Quantity	Payment Amount
Cash	69	\$5,776.89
Check	739	\$87,508.47
Credit Card	864	\$69,091.37
Draft	560	\$54,563.24
E-Check	5	\$409.35
Online-Check	63	\$6,792.30
Online-Credit Card	647	\$60,099.19

Summary totals do not include reversed/transferred payments.

Service	Trans. Amount
Miscellaneous	\$(5,993.16)
Second Level Charge	\$(700.00)
Service Charge	\$(78,997.21)
Sewer	\$(121,133.28)
Sprinkler	\$(2,100.00)
Water	\$(75,317.16)
Totals	\$(284,240.81)

Payment Method	Quantity	Payment Amount
Payment Source		Amount
Autopay		
Credit Card		\$(43,874.63)
Draft		\$(54,563.24)
		\$(98,437.87)
Customer Portal		
Online-Check		\$(6,792.30)
Online-Credit Card		\$(59,891.19)
		\$(66,683.49)
IVR		
Credit Card		\$(3,880.90)
E-Check		\$(244.80)
		\$(4,125.70)
Lockbox		
Check		\$(59,425.35)
		\$(59,425.35)
Manual		
Cash		\$(5,776.89)
Check		\$(28,083.12)
Credit Card		\$(21,335.84)
E-Check		\$(164.55)
Online-Credit Card		\$(208.00)
		\$(55,568.40)
Totals		\$(284,240.81)

Payment Breakdown



Green Area Water & Sanitary Authority
Transaction List - Summary

Sort order: Customer No.

From: 6/1/2026 Through: 6/30/2026

Limited to :

Transaction Types: Collection Write-Off, Interest, Misc Chrg., Penalty, Shutoff, Write-Off

Transaction Type	Applies To	Transaction Amount
Collection Write-Off	Water Charge	(\$136.85)
	Water Delinquency	(\$35.00)
	Water Misc Chrg.	(\$25.00)
	Service Charge Charge	(\$257.41)
	Service Charge Delinquency	(\$45.00)
	Service Charge Misc Chrg.	(\$25.00)
	Sewer Charge	(\$119.07)
		(\$643.33)
Delinquency	Water Interest	\$20.00
	Water Penalty	\$2,515.00
	Service Charge Interest	\$480.00
	Service Charge Penalty	\$75.00
	Service Charge Shutoff	\$150.00
	Sewer Penalty	\$190.00
		\$3,430.00
Misc Chrg.	Water (MISC)	\$36.31
	Miscellaneous (BF)	\$1,500.00
	Miscellaneous (DHF)	\$40.00
	Service Charge (AF)	\$525.00
	Sewer (MISC)	\$152.00
		\$2,253.31
Grand Total:		\$5,039.98

Green Area Water & Sanitary Authority

Superintendents Report

July 2026

Our Harmony Ln. project is nearing completion. We are waiting on samples to come back, and there is still clean-up to be done. This project has had some slight delays, due to other priority work.

As previously discussed new VFD was installed for the fire pump at the highlands pump station. We have replaced the other VFD's as well. Everything is running great.

We received a load of ACH (Aluminum Chlorohydrate). This is the coagulant we use in the treatment process. We will be getting cleaning chemicals this month as well.

We have ordered some parts for our MIOX unit's.

We will be taking our DBP samples this month.

Our cyanotoxin testing has begun and will continue throughout the summer months.

If you have any questions, please feel free to give me a call at 541-670-1215
Thanks Alan

SANITARY OPERATIONS REPORT

July 9th, 2026

Construction Projects

- Green Family Housing, 73 units, 4 buildings, ie Engineering.
 - Project broke up in two phases, 2 buildings at a time.
 - West 2 buildings, phase 1, designing for late Summer construction.
- Vanacker Depriest development, line extension, ie Engineering.
 - Construction to start in July.
- Poteet/Kookan Palmdale West development, line extension, Adam Heberly Engineering.
 - Under construction, Umpqua Sand & Gravel.
- Brittney Avenue Subdivision, ie Engineering.
 - Submitted to DEQ for design review, reviews backlogged.

Collection System

- Manhole inspections project, A basin GIS updates, underway.
- TV annual project.
 - 'A' Basin, flushing and CCTV, underway.
- Updating GIS and AutoCAD with lateral location changes 'A' Basin map updates, underway.
- Manhole lid rehab and reseal project, paused.
- Douglas County leachate.
 - 8 Loads of treated leachate were delivered to Ingram discharge site.
 - The new leachate treatment plant is doing well with the dry weather.

Leachate Load Tickets - Ingram

Date	Pick up	mg/l	PH	Date	Pick up	mg/l	PH
6/24	2:40 PM	0.018	8.28	6/28	8:10 AM	0.779	8.47
6/24	3:43 PM	0.018	8.15	6/28	9:20 AM	0.163	8.37
				6/28	10:15 AM	0.163	8.34
				6/28	11:25 AM	0.163	8.35
				6/28	12:37 PM	0.163	8.34
				6/28	1:42 PM	0.163	8.32
Total Gallons:		11,000	2	Total Gallons:		33,000	6
TOTAL TICKETS:			8				
TOTAL GALLONS/MONTH:			44000				
			\$286				

G4 and Pump Stations

- GAWSA Pump Stations ran well, with typical operation and maintenance.
 - G4 power loss occurred twice last month, generator operated correctly.
- G4 Pump Station Electrical CIP with Kamp Creek and Camtronics.
 - Schedule has not been set.

Lateral Inspections & GIS

- 3 Inspections.
 - 179 Rainbow Ridge, TV & GIS update, I&I inspection.
 - 201 Ingram, TV & GIS update.
 - 1820 Austin, TV & GIS update.

If you have any questions, feel free to contact me at 541-817-5100

Submitted by, Shannon L. Miller

Winston- Green WWTF Monthly Numbers

June 2026

General

1.) Plant Flow (MG)	<u>2026</u>		<u>2025</u>	
<i>Winston</i>	14.75	47%	14.22	43%
<i>Green</i>	16.72	53%	18.66	57%
<i>Rainfall</i>	0.42		0.18	

2.) Leachate

WWTF:	0	0
Ingram:	434,500	434,500
Total:	434,500	434,500

3.) Bio-Solids

1.) Drying Beds: 119,880 gallons

2.) Land Application: 225,000 gallons

Monthly Notes

- Began Hauling liquid Biosolids
- Filled drying beds with biosolids
- Influent Screen Bearing Failure
 - Staff removed and replaced bearing along and ordered a spare to have on the shelf
- Fixed programming on Influent Pump #3 Deragger
- Annual Oil Changes on Detritor and Primary Clarifier 1
- Kubota RTV went to the dealer to have a bearing replaced
- Bobcat Steam Cleaned and bleached in preparation for Drying Beds
- Drain coming from Gravity Belt Thickener plugged with struvite
 - Shannon from GAWSA came in on a Sunday to jet the line for us. Thank you!
- Christenson Electric Onsite
 - They are performing a system wide electrical inspection and will provide us with a report detailing the overall health of the system. The next phase will be to have them out to physically touch and tighten all electrical connections

FLOW ALLOCATION CHART

MONTH	WINSTON	GREEN	GREEN Calculated	LANDERS LN.	LEACHATE (Ingram)	TOTAL	RAINFALL
	MG	MG	MG	MG	MG	MG	
Jan.26	32.08	28.83	28.55	0.891	1.166	60.63	2.45
Feb.26	38.35	33.73	33.45	0.789	1.067	71.80	6.04
Mar.26	36.73	29.78	29.20	0.486	1.062	65.93	1.99
Apr.26	30.05	26.87	26.52	0.401	0.748	56.57	3.52
May.26	18.95	19.69	19.39	0.193	0.495	38.33	0.42
June.26	14.75	16.72	16.47	0.189	0.435	31.23	0.42
July.25	14.03	17.51	17.45	0.339	0.396	31.48	0.10
Aug.25	13.49	16.49	16.49	0.392	0.385	29.98	0.14
Sept.25	13.17	17.00	17.16	0.469	0.308	30.33	1.02
Oct.25	15.67	20.60	20.55	0.531	0.583	36.22	3.19
Nov.25	15.23	20.40	20.27	0.595	0.732	35.50	2.85
Dec.25	27.75	29.83	29.45	0.595	0.974	57.20	6.16
TOTAL	270.25	277.44	274.96	5.871		545.21	28.30
GREEN Flow Calculated		274.96					
APPORTIONMENT	49.57%	50.43%					
				100%			

WINSTON-GREEN WWTF

June 2026

SYSTEM CLASSIFICATION: IV PERMIT # 100554

FILE # 98400

COUNTY: DOUGLAS

POPULATION: 10000

TYPE: RBC / ACTIVATED SLUDGE

BIOSOLIDS

D A T E	TOTAL FLOW MGD	INF PH	INF CBOD mg/l	INF SS mg/l	NH3 N EFF	TKN EFF	NO2 EFF	NO3 EFF	TOTAL P EFF	EFF PH	EFF TEMP MAX	EFF CBOD mg/l	% REM CBOD	LBS CBOD DIS	EFF SS mg/l	% REM SS	LBS DIS SS	CL2 RES mg/l	CL2 USED GAL.	ECOLI COL	BIOSOLIDS LAND gallons	DRYING BEDS gallons	RAIN FALL inches
1	1.216	7.4	166	359	3.3	5.5	0.1	10.6	2.1	7.4	20.9	2.9	98%	29	4.4	99%	45	0.04	461	<1		22,200	
2	1.192	7.5								7.6	20.4							0.03	456			22,200	
3	1.264	7.6	233	388	5.85					7.5	20.7	3.4	99%	36	2.2	99%	23	0.04	463		4,500	20,720	
4	1.220	7.6								7.6	21.1							0.05	461		4,500		
5	1.302	7.6	204	427						7.7	20.9	5.4	97%	59	3.4	99%	37	0.07	470		9,000		
6	1.278	7.5								7.6	20.6							0.05	467		9,000		
7	1.308	7.6								7.7	20.5							0.05	472	<1	4,500		
8	1.226	7.5	206	441	31.40					7.7	20.5	6.2	97%	63	3.2	99%	33	0.06	484	<1			0.08
9	1.178	7.6								7.7	20.9							0.06	517				
10	1.177	7.5	206	515						7.8	21.2	7.4	96%	73	9.8	98%	96	0.05	515				
11	1.142	7.5								7.8	21.3							0.05	513		9,000		
12	1.103	7.4	213	371	31.70	33.70	0.07	0.8	0.6	7.7	21.7	2.9	99%	27	3.0	99%	28	0.04	508				
13	0.970	7.4								7.7	22.1							0.05	494				
14	0.985	7.4								7.7	22.4							0.05	495	<1			
15	0.973	7.6	204	321						7.8	22.7	4.2	98%	34	3.0	99%	24	0.07	494	<1	27,000		
16	1.019	7.5			36.00					7.8	22.8							0.04	499		31,500		
17	1.047	7.6	195	333						7.8	22.7	3.7	98%	32	3.0	99%	26	0.01	502		31,500		
18	0.988	7.5								7.9	22.6							0.04	496		4,500	27,380	
19	1.069	7.4	190	345	31.30	34.70	0.10	1.1	0.6	7.7	22.6	3.1	98%	28	3.2	99%	29	0.05	492		27,000		
20	1.017	7.5								7.7	22.6							0.07	492				
21	1.033	7.3								7.6	22.7							0.06	478	<1			
22	1.002	7.5	196	256	32.70	33.00	0.11	1.6	0.4	7.8	23.0	2.6	99%	22	2.4	99%	20	0.06	497	<1	31,500		
23	1.017	7.5								7.7	23.4							0.03	485		4,500	14,060	
24	1.012	7.5	173	321	37.80					7.8	23.4	2.4	99%	20	2.4	99%	20	0.05	456		4,500		
25	1.033	7.6								7.9	22.9							0.07	404		22,500		0.06
26	1.175	7.5	220	147	33.30					7.8	22.6	2.5	99%	24	3.6	98%	35	0.09	417				0.13
27	1.242	7.5								7.8	22.3							0.02	423				0.08
28	1.285	7.6								7.8	22.1							0.04	396	<1			0.07
29	1.238	7.5	214	360	28.00	29.50	0.65	2.9	0.6	7.9	22.5	2.2	99%	23	2.6	99%	27	0.02	362	1.0		13,320	
30	1.168	7.5								7.7	22.6							0.05	357				
TOT	33.88													470			443		14,026		225,000	119,880	0.42
MAX	1.308	7.6	233	515	37.80	34.70	0.65	10.6	2.1	7.9	23.4	7.4	99%	73	9.8	99%	96	0.09	517	1.0	31,500	27,380	0.13
MIN	0.970	7.3	166	147	3.34	5.50	0.07	0.8	0.4	7.4	20.4	2.2	96%	20	2.2	98%	20	0.01	357	<1	4,500	13,320	0.06
AVG	1.129	7.5	202	353	27.14	27.28	0.21	3.4	0.9	7.7	22.0	3.8	98%	36	3.6	99%	34	0.05	468	<1			0.08

LBS AVG

31.19

EXCESS THERMAL LOAD

EFF TEMP @

WEEKLY AVG. Mkcals/day

WEEKLY AVG.

1 13.0

20.8

7 13.9

21.2

14 17.8

22.6

21 19.9

22.9

I certify that I am familiar with the information contained in this report and that to the best of my knowledge such information is true, complete and accurate.

Christopher W. Sherlock
SUPERINTENDENT T IV

PERMIT LIMITS:1.6MGD,pH 6.2 to 8.5, BOD TSS Conc-10 monthly/15weekly, Mass BOD TSS 270 daily/200 weekly/130monthly, EC/126monthly

GAWSA 22

Digester No. 2 & Digester Control Building Inspection

Carollo Engineers | Inspected April 21, 2026 | Final Report July 2026

Background

Digester No. 2 was taken offline in 2023 for cleaning. Carollo inspected it on April 21, 2026 plus the Digester Control Building to develop a repair plan so No. 2 can go back online and No. 1 (nearing its own cleaning cycle) can come offline to be cleaned.

Digester No. 2 — Key Findings

- **Interior dome coating:** Coal tar epoxy peeling/bubbling/missing in large sections — classic biogenic sulfide (H_2S) corrosion. ~1" deterioration depth in worst spots (dome is 6" thick at center). No rebar corrosion.
- **Interior walls/floor:** Good condition — no hollow sounding, no delamination, pH 10 throughout.
- **Exterior concrete:** Good condition — minor 10-mil cracks, superficial "bug holes," no delamination.
- **Metals:** Interior pipe supports fine; exterior knee-brace support partially buried below grade (corrosion risk). Stairs/handrails/manway all good.
- **Process mechanical:** Interior ductile iron piping good; mixing nozzles in fair condition with early coating failure/corrosion. Exterior gas piping and overflow box good.
- **Electrical:** Good condition overall; recommend third-party megger/continuity testing on de-energized wiring.

Bottom line: Structure is sound — the fix is recoat/repair the dome interior (remove damaged concrete + coal tar epoxy, patch, apply 60–200 mil elastomeric urethane, e.g., Endura-Flex 1988), inject cracks >10 mils, recoat interior piping/nozzles, and address the buried exterior pipe support.

Digester Control Building — By Room

- **GBT Room:** Corrosion-heavy from moisture, not gas. Man door, rollup door/track, ventilation louver actuators, and most electrical conduit/wiring are in poor shape (some conduits fully severed but still energized — NEC violation). GBT unit itself is ~30 yrs old, near end of life, with struvite buildup. Recommend: replace GBT (with cover) + polymer system, replace plant water piping, replace/reroute conduit & wiring, replace doors.
- **Pump Room:** Mostly fair/good. Sludge Heater No. 1 (~30 yrs old) needs control panel replacement (parts obsolete) — consider full replacement. Sludge Heater No. 2 (12 yrs) and digester transfer pump are fine. Plant water piping throughout is corroded — replace. Structural: floor cracks, spalled stair landing (aluminum-on-rebar galvanic corrosion), corroded door hardware — repair. NFPA-820 issue: current single-direction ventilation makes this a Class I Div 2 space; adding supply fans (push/pull) would declassify it.
- **Electrical Room:** MCCs (installed 1998, ~30 yrs old) look good cosmetically — decide whether to test (\$10K) or replace outright (~\$182K). VFDs (2023) and PLC (2025) are new/good. AC unit needs replacing. Because it opens into the Class I Div 2 Pump Room, 5 ft of the doorway envelope inherits that classification — fixed once Pump Room ventilation is upgraded.

Cost Estimate (AACE Class 5)

Item	Cost
GBT replacement	\$845,200
Sludge heater replacement	\$968,800
Digester sludge mixing pumps (2)	\$232,800
Misc. mechanical (plant water pipe, exhaust fans, interior recoat)	\$143,000
MCC-MEE-1/2 replacement + demo	\$182,000
MCC testing (alternate to replacement)	\$12,000
Conduit/wire replacement + demo	\$213,200
Digester No. 2 structural repairs	\$105,000
Control building structural repairs	\$17,000
Total Direct Cost	\$2,719,000
+ Contingency/GC markups (estimating, general conditions, OH&P, bonding)	\$1,977,600
Total Construction Cost	\$4,696,600
+ Owner markups (design, CM, legal/permitting, contingency)	\$2,113,500
TOTAL PROJECT COST	≈ \$6,810,000

Priority Takeaways

- Digester No. 2's shell is structurally sound — this is a coating/corrosion repair, not a rebuild.
- GBT and Sludge Heater No. 1 are both ~30 years old and effectively at end of life — biggest cost drivers.
- Electrical/conduit in the GBT room is the most urgent safety issue (energized wire through severed conduit, NEC violation).
- NFPA-820 ventilation upgrades in the Pump Room would resolve hazardous-location classification issues in both the Pump Room and Electrical Room.



Staff Report

WWTF 26-04

Date: 7-6-2026

Prepared by: Christopher Sherlock

Title: **Vehicle Purchase**

Background: The Treatment Facility is looking at replacing its 2007 Chevrolet pickup truck. This truck upkeep in cost has steadily increased due to age and it currently has a variety of electrical issues that we have been unable to track down.

Recommendation: Staff recommends that The City Council approve the purchase of a used pickup. The replacement pickup would be a 2024 Ford F150 purchased from Kendall Ford.

Financial Impact: The total costs of this purchase is \$49,982.66. The cost that GAWSA would incur is \$24,991.33, leaving The City of Winston responsible for the remainder \$24,991.33.